MAYOR’S CHARITY GOLF TOURNAMENT

2020 FUNDING APPLICATION
Welcome

The following will provide you with some important information on the Township of Tiny’s Mayor’s Charity Golf Tournament funding application and selection process.

The Mayor’s Charity Golf Tournament’s primary goal is to provide funding for local not-for-profit organizations from the revenues generated through the golf tournament.

All funding applications are reviewed by the Mayor’s Charity Golf Tournament Working Committee (Committee of Council) with recommendations forwarded to Tiny Council for final approval. The Working Committee strives to strike a balanced choice of recipients who represent a broad range of services to the community.

The application form outlines the criteria for charity selection and requires specific information to be completed and submitted.

All applications for 2020 funding must be submitted no later than 12 noon on Friday, February 7th, 2020 to:

The Township of Tiny
130 Balm Beach Rd W
Tiny, ON
L0L 2J0
jjosiah@tiny.ca

Late applications will not be accepted.

Should you have any questions, please feel free to contact Jaelen at 705-526-4204 ext. 3 or email at jjosiah@tiny.ca.

Thank you for your interest in partnering with the Township of Tiny.
Eligibility and Selection Process

To be eligible to receive funding from the Mayor’s Charity Golf Tournament, your organization must fulfill the following criteria:

- A registered not-for-profit or registered charitable organization and be located in/or providing services to North Simcoe.
- Unregistered groups may apply only if they are being sponsored by a not-for-profit group which is prepared to administer the funds.
- The applicant can demonstrate community support for the program/service and a need for financial assistance.
- The organization is committed to diversity, serving the broad range of people that make up our community.
- All applicants are required to show that they have been in existence for at least one year.
- The organization will promote the Mayor’s Charity Golf Tournament to its audiences.
- The organization demonstrates access to a volunteer base and agrees to commit volunteers, in attendance at the Mayor’s Charity Golf Tournament.
- Completed applications must be received by either hard copy or soft copy (electronic) formats. The soft copy can be sent via email to jiosiah@tiny.ca.
- Deadline to submit an application is 12 noon on Friday, February 7th, 2020.

Selection Process

- All applications will be provided to the Mayor’s Charity Golf Tournament Working Committee for review and consideration. Recommendations will be forwarded to Council at a Committee of the Whole Meeting for consideration with final approval at a Regular Meeting of Council.
- The number of recipient organizations in any given year will be determined at the discretion of the Working Committee.
- The committee reserves the right to offer less funding than requested in the application.
- Successful organizations will receive confirmation from the Recreation Administrative Coordinator.

Ineligibility

Application for funding will not be considered from any of the following:

- Profit ventures and for-profit organization,
- Organizations seeking deficit financing (or operating in a deficit position),
- Organizations with a political affiliation,
- Organizations seeking funding solely for existing administrative and operating expenses including: rent, hydro, electricity, salaries etc.
Commitment between the Township of Tiny and Recipient Organizations

It is the intent of the Mayor’s Charity Golf Tournament Working Committee and the Township of Tiny to develop a positive and enthusiastic partnership with all organizations selected to receive funds from the Mayor’s Charity Golf Tournament. The Working Committee is a volunteer Committee of Council and the commitment of volunteers by each chosen recipient organization is an integral part of our Tournament Day requirement. In order to facilitate the planning and execution of our event, recipient organizations are required to make these commitments and to participate as follows:

- Volunteers – Recipient organizations must recruit and coordinate volunteers in attendance on Event Day. Failure to meet this commitment could result in a reduction in funding.

- Organizations will apply for funding based on the needs of their project/program. The requested level of funding will directly correlate to volunteer support on Event Day:
  - $1000 – One (1) Volunteer on the day of
  - $2500 – One (1) Volunteer on the day of
  - $5000 – Three (3) Volunteers on the day of
  - $10,000 – Five (5) Volunteers on the day of

- Organization Liaison – Recipient organizations must have a primary representative who will liaise with the Recreation Administrative Coordinator and/or designate.

- Information Documents – Recipient organizations will provide information about their organizations/services that will be displayed at the Mayor’s Charity Golf Tournament.

- Funding is subject to sufficient funds being raised. In the event that the Mayor’s Charity Golf Tournament does not meet the fundraising goal, the Mayor’s Charity Golf Tournament Working Committee reserves the right to re-evaluate the amount of funding which it will allocate to recipient charities.
# Application for Funding

## General Information

Name of Organization: 

Contact Person:  
Job Title:  

Business Address:  

Postal Code:  
Telephone No.  

Email Address:  

Website (if applicable):  

Your organization’s mission and purpose:  

Your Board’s membership/organization structure:  

How many people does your organization serve?  

Does your organization have a membership?  
Yes  
No  

If yes, how many members?  

Does your organization have employees?  
Yes  
No  

If yes, how many?  
Full Time  
Part Time  

Does your organization have registered volunteers?  
Yes  
No  

If yes, how many volunteers are active parts of the Organization on a regular or ongoing basis?
Information about your Project

1. Describe the project or program the organization would implement or maintain with funds received from the Mayor’s Charity Golf Tournament?

Is the project/program

☐ New

☐ Existing

__________________________________________________________________________

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2. How many people would benefit directly from this project/program and its ongoing legacy?

3. What are the impacts of this project/program in:
   - 1-3 years
   - 5-10 years
   - 10+ years

5. Based on the planned budget for the project/program described above, please indicate the amount of funding the organization is seeking (maximum $10,000).
   - $ 1000 (minimum 1 volunteer provided on Event Day)
   - $ 2500 (minimum 1 volunteer provided on Event Day)
   - $ 5000 (minimum 3 volunteers provided on Event Day)
   - $10,000 (minimum 5 volunteers provided on Event Day)
   - Other Amount (please specify):

6. Feel free to provide any additional information that may be relevant to your request for funding.

7. How would you promote the Mayor’s Charity Golf Tournament to your audiences?

8. If possible, how would you contribute to the Golf Tournament (i.e. silent auction items, golfers, dinner tickets etc.)?
Financial Information

1. Submit a copy of the organization’s most recent financial statements.

2. Submit a detailed breakdown of the budget for the project/program that the Mayor’s Charity Golf Tournament will support.

3. Provide your not-for-profit or charitable registration number (or name and registration number of host charity).

4. If applicable, please list any other current/potential sources of funding for the project/program below:

<table>
<thead>
<tr>
<th>FUNDING SOURCE</th>
<th>AMOUNT</th>
<th>% OF TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government (Federal/Provincial)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other not for profit sources (organizations/events)</td>
<td></td>
<td></td>
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<tr>
<td>Internal fundraising events/initiatives</td>
<td></td>
<td></td>
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<tr>
<td>Other sources of revenue:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>

Checklist

Please be sure to check off all of the following to ensure your organization’s application is complete:

- [ ] A completed application form.
- [ ] Recent financial statements.
- [ ] Detailed breakdown of the project/program budget.
- [ ] Clearly demonstrate that programs/activities/services are open to the broad range of people in our community.
- [ ] Organization agrees to commit volunteers in attendance at the Mayor’s Charity Golf Tournament.
- [ ] Complete application submitted by Friday, February 7th, 2020 at 12 noon at 130 Balm Beach Rd W OR electronically at josiah@tiny.ca.

All information provided will remain strictly confidential.