



**Township of Tiny**  
**Mayor's Charity Golf Tournament**

**2024 Funding Guide & Application**

## Introduction

Since its inception, the Township of Tiny has contributed more than \$436,000 to over 40 organizations through its annual Mayor's Charity Golf Tournament event (the "Tournament"). The primary goal of the initiative is to provide funding for local service organizations from the various revenues generated through the Tournament.

The Mayor's Charity Golf Tournament Working Committee of Council (the "Committee") is responsible for the planning, coordination and implementation of the Tournament and its proceeds supporting local charities in North Simcoe, Ontario.

The following document will provide you with important information on the Tournament funding application and selection process.

## Application Submission

All funding applications must be submitted no later than **4:30 pm on Wednesday, February 28<sup>th</sup>, 2024** to:

**Mail / Drop-box:**

Township of Tiny  
*Att: Recreation*  
130 Balm Beach Road West  
Tiny, ON L0L 2J0

**Email:**

Grace Beaman  
*Community Engagement Coordinator*  
[gbeaman@tiny.ca](mailto:gbeaman@tiny.ca)

Late funding applications may be penalized.

Should you have any questions, please feel free to contact Grace Beaman, Community Engagement Coordinator, at (705) 526-4204 ext. 271 or [gbeaman@tiny.ca](mailto:gbeaman@tiny.ca).

Any personal information collected in forms will only be used for the purpose in which it was intended and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56.

## Eligibility & Selection Process

### Project eligibility

In order to qualify for funding, the organization delivering the project must be a registered not-for-profit or registered charitable organization that has been in existence for more than one (1) year and be located in/or providing services to North Simcoe. Unregistered groups may apply only if they are being sponsored by a not-for-profit group which is prepared to administer the funds.

The Township of Tiny strives to strike a balanced choice of recipients who represent a broad range of services to the community. Organizations must demonstrate a commitment to diversity, serving the

broad range of people that make up the North Simcoe community. Additionally, the proposed project must reflect and demonstrate community support for the program and/or service and a need for financial assistance.

### Project ineligibility

The following applications for funding will not be considered:

- a) Profit ventures and for-profit organizations.
- b) Organizations seeking deficit financing (or operating in a deficit position).
- c) Organizations with a political affiliation.
- d) Organizations seeking funding solely for existing administrative and operating expenses (e.g. rent, hydro, electricity, salaries)

### Selection process

Applications will be provided to the Mayor's Charity Golf Tournament Working Committee (the "Committee") for review and consideration. The Committee consists of four (4) non-elected members, the Mayor and one (1) additional elected member who will act as Chair of the Committee.

Committee recommendations will be forwarded to Council at a Committee of the Whole Meeting for consideration with final approval at a Regular Meeting of Council.

All applicant organizations will receive notification of a successful or unsuccessful funding application from the Community Engagement Coordinator.

Funding is subject to sufficient funds being raised. The number of organizations in any given year will be determined at the discretion of the Committee. In the event that the Tournament does not meet the fundraising goal, the Mayor's Charity Golf Tournament Working Committee reserves the right to re-evaluate the amount of funding which it will allocate to recipient organizations and/or offer less funding than requested in the application.

## **Funding Commitments**

It is the intent of the Township of Tiny and the Committee to develop a positive, enthusiastic partnership with all organizations selected to receive funds from the Tournament.

The Committee is a volunteer Committee of Council and the commitment of volunteers by each chosen recipient organization is an integral part of our Tournament event day requirement. In order to facilitate the planning and execution of our event, recipient organizations are required to make these commitments and to participate as follows:

### Volunteers

Recipient organizations must recruit and coordinate volunteers in attendance on event day. Failure to meet this commitment could result in a reduction in funding. Organizations will apply for funding based on the needs of their project/program. The requested level of funding will directly correlate to volunteer support on event day:

Funding Amount	Volunteers
\$5,000 or less	One (1)
\$5,001 to \$10,000	Three (3)
\$10,001 or more	Five (5)

### Organization Liaison

Recipient organizations must have a primary representative who will liaise with the Community Engagement Coordinator and/or designate.

### Information Documents

Recipient organizations will provide information about their organizations/services that will be displayed at the Mayor's Charity Golf Tournament.

## Funding Application

### Organizational Information

Name of organization:		Date of establishment:
Address:		Address 2:
City/Town:	Province:	Postal code:
Phone:	Website:	Facebook:
Mission statement and/or purpose:		
Number of people the organization serves:		
Does the organization have employees: <input type="checkbox"/> No <input type="checkbox"/> Yes (complete right)		→ How many: Full-time: ____ Part-time: ____
Does the organization have membership? <input type="checkbox"/> No <input type="checkbox"/> Yes (complete right)		→ How many:
Does the organization have volunteers? <input type="checkbox"/> No <input type="checkbox"/> Yes (complete right)		→ How many:
Organizational structure (including any boards and/or memberships):		

Previous Project Information

Only complete this section if you received funding from the Township of Tiny's Mayor's Charity Golf Tournament in **2023**.

Name of project:
How much funding did you receive? \$
Describe how the funding from the Mayor's Charity Golf Tournament was utilized. Including user testimonials and pictures is encouraged:

Organization Liaison / Lead Applicant Information

First name:	Last name:
Job title:	Email:
Main phone:	Secondary phone:

Project Information

Name of project:	Project is: <input type="checkbox"/> New <input type="checkbox"/> Existing
Funding requested: <input type="checkbox"/> \$1,000 <input type="checkbox"/> \$2,500 <input type="checkbox"/> \$5,000 <input type="checkbox"/> \$10,000	Another amount: \$
<i>Complete if applicant organization is an unregistered group:</i>	
Sponsoring organization name:	CRA Registration No.:
Description of project:	

How many North Simcoe residents would directly benefit from this project and its ongoing legacy?		
What are the impacts of this project in...		
1 to 3 years:	5 to 10 years:	Over 10 years:
How would your organization support the Tournament if funded (i.e. promotions, silent auction items, golfers)?		
Additional information to support your application:		

### Other Funding Sources

If applicable, list all other current and/or potential sources of funding for the project.

Funding Source	Amount (\$)	% of Total
Government (Federal, Provincial)	\$	%
Government (Municipal)	\$	%
Other organizations (donations, sponsorships)	\$	%
Internal fundraising (events, initiatives)	\$	%
Other sources of revenue (list below):		
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
<b>Total</b>	\$	%

Project Budget

Item	Amount (\$)
<i>Example: Part-time staffing allocations</i>	\$ 2,500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total</b>	<b>\$</b>

Additional Required Documents

- Most recent annual financial statement

**Submission Checklist**

<input type="checkbox"/>	Confirm project eligibility
<input type="checkbox"/>	Review funding commitments
<input type="checkbox"/>	Enter organizational information
<input type="checkbox"/>	Designate and list an organizational liaison
<input type="checkbox"/>	Complete project information
<input type="checkbox"/>	Outline other current and/or potential project funding sources
<input type="checkbox"/>	Complete project budget
<input type="checkbox"/>	Attach the most recent annual financial statement for the organization
<input type="checkbox"/>	Submit the funding proposal prior to the deadline

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