

Hybrid meetings are typically held on the second Monday of the month at 5:30 p.m. in the Council Chambers unless specified otherwise.

The Township must deem an application complete to be considered at a Committee of Adjustment meeting. Application review may take up to a week to complete (as indicated below).

Please provide an electronic copy of your application and supporting documents to Planning & Development staff by email by the submission deadline. Once the Planning & Development staff have completed the submission review and deemed the application complete, a hard copy of the application, supporting documents, and applicable fee will need to be submitted promptly.

If the application volume for a specific meeting is high, applications will be automatically deferred, even if submitted before the deadline, until the following meeting agenda. You will be advised accordingly.

Meeting Date	Submission Deadline (electronic copy by email)	Staff to review and provide feedback. The application must be deemed complete and payment received by:
February 10	January 2	January 9
March 10	January 30	February 6
April 14	March 6	March 13
May 5	March 27	April 3
June 9	May 1	May 8
July 14	June 5	June 12
August 11	July 3	July 10
September 8	July 31	August 7
October 6	August 28	September 4
November 10	October 2	October 9
December 8	October 30	November 6