



**Tiny**  
CORPORATION OF THE TOWNSHIP OF TINY

Corporation of the Township of Tiny  
Recreation Department Policies and Procedures

## Exhibition and Special Events - Permit Application

### Event Information (Attach flyer and/or event details if available)

Name of Event:	Event Date(s):
Event Time(s):	Event Location:
Expected Attendance per day:	Grant Requested:      Yes                      No
Event Purpose (Fundraising/Community Festival, etc.):	
Event Components (Live Music/Displays/etc.):	

### Contact Information

Name of Organizer:	
Address:	
Home Phone:	Business Phone:
Email:	Cell Phone:

### Organizational Information

Name of Organization:	Registered Not for Profit: <input type="checkbox"/> yes <input type="checkbox"/> no
Address of Organization:	
Phone:	Website:
Email:	Contact Name:

### Application Checklist

<b>Special Requirements:</b> <input type="checkbox"/> Liquor License <input type="checkbox"/> Portable Washrooms <input type="checkbox"/> Municipal Manpower and Equipment <input type="checkbox"/> Picnic Tables # <input type="checkbox"/> Tables # <input type="checkbox"/> Chairs # <input type="checkbox"/> Garbage Cans # <input type="checkbox"/> Recycling Containers # <input type="checkbox"/> Snow Fence Rolls <input type="checkbox"/> Traffic Barricades <input type="checkbox"/> Electrical (specify) <input type="checkbox"/> Staging <input type="checkbox"/> Advertising/Promotional Material <input type="checkbox"/> Other (describe)	<b>Event Requirements</b> <input type="checkbox"/> Insurance <input type="checkbox"/> Health Unit Approval <input type="checkbox"/> Vendor Permit <input type="checkbox"/> Liquor License <input type="checkbox"/> Tent Permit <input type="checkbox"/> Traffic Control <input type="checkbox"/> Barricades <input type="checkbox"/> Road Closure <input type="checkbox"/> Special Parking Arrangements <input type="checkbox"/> Lottery License <input type="checkbox"/> CERT or Paramedics/Ambulance <input type="checkbox"/> OPP or Security <input type="checkbox"/> Site Plan <input type="checkbox"/> Electrical Inspection <input type="checkbox"/> Other (describe)
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**Office Use ONLY**

**Ontario Provincial Police Requirements**

- Roads
- Crowd Control
- Safety
- Other
- Letter on file

Reviewed by (initials):

**By-law/Building and Licensing Requirements**

- Hours of Operation (noise)
- Signage and Approvals
- Parking
- Inspections/Permits
- Other

Reviewed by (initials):

**Fire Department Requirements**

- Public Safety and Assembly
- Fire Apparatus Required (describe)
- Open Fires
- Approval for Indoor Plans
- Occupant Approval
- Other

Reviewed by (initials):

**Works Department Requirements**

- Water
- Detour/signs
- Barricades
- Snow removal
- Road Closure and Notifications
- Electrical
- Other

Reviewed by (initials):

Health Unit Letter/Certificate

Other/Specify

**Additional Event Details/Comments:**

Signature of Applicant:

Date:

Application Fee: \$50.00

Payment Received

Cash "

Cheque "

Debit "

Office use only

Approved by:

Title:

Date:

Approved by:

Title:

Date: