



To: Mayor Cornell and Members of Council

From: Steven Harvey, Chief Municipal Law Enforcement Officer
By-law Department

Report Number: MLE-025-21

Meeting Date: 06-30-2021

Subject: **By-law 1st Quarter Activity Report for 2021 (January 1- March 31)**

Recommendation

It is recommended that MLE-025-21, dated June 30, 2021 be received as information.

Background/Analysis

A. By-law Occurrences for the 1st Quarter

Type of Occurrence	Number of Occurrences		
	2019	2020	2021
Noise	2	1	13
COVID-19	-	3	10
Zoning	-	3	9
Dog	1	2	8
Dumping Snow	3	1	5
Parking	11	6	5
Dumping Snow	3	1	5
Clean Yards	4	2	4
No Bylaw	0	3	4
Sign Bylaw	0	0	4
Parks Bylaw	3	0	4
Sign Bylaw	0	0	4
Fireworks	0	0	3
Littering	1	4	3
Burning	0	2	3
Property Standards	0	0	2
Watering	0	0	1
Miscellaneous	0	0	14
TOTAL for 1st Quarter	28	28	101

NOTE: An "occurrence is when a Municipal Law Enforcement Officer Responds to any complaint (Whether it is determined that a by-law violation has occurred or not), or when doing pro-active enforcement and a violation of a by-law has occurred.

From 2020 to 2021 the complaints have increased over this time period. Staff analyzed the differences and would draw the following conclusions.

1. Noise: In 2020 the Noise occurrences increased by twelve (12) when compared to 2020. Staff analyzed the complaints and believe that the increase could be correlated with more people staying at home, creating neighbour complaints for noise violations.
2. COVID-19: The By-law Department received ten (10) COVID related complaints regarding gatherings (1), business operation (3) and the use of short term rentals (6) during the Stay-at-Home Order. These complaints had no violation found, or were referred to the OPP.
3. Short Term Rentals: Of the 94 complaints received during the first quarter, 6 complaints were related to Short-Term Rentals. All 6 of these complaints stemmed from concerns regarding COVID-19 and compliance with the regulations during this time.

B. Charges

The following chart reflects the number of charges issued by the By-law Department over this period.

By-law & Type of Occurrence	Number of Charges		
	2019	2020	2021
TOTAL	0	0	0

C. Parking Tickets Issues

The following chart compares the number of Parking Tickets issued by the By-law Department over this period.

MONTH	2019	2020	2021
January	3	3	1
February	0	0	1
March	0	3	0
TOTAL:	3	6	2

D. Activities During This Period

a) Seasonal Staff – Shift Supervisors, Officers and Administrative Assistant

The recruitment drive for these positions was advertised in the local paper, posted on the Township website and posted on the Municipal Law Enforcement Officer Association website. The Township received numerous resumes during the first quarter and started the selection process. Various other tasks were organized during this time period in advance of their spring start. For additional details on seasonal staff, see MLE-2021-019 - Appointment of Seasonal Municipal Law Enforcement Officers.

b) **COVID-19** – For a portion of the first quarter, the Municipal Office was open to the public by appointment only due to the COVID-19 pandemic. This required a greeter position for the Municipal Office which was taken on by the By-law Department.

Options/Alternatives

There are no options/alternatives associated with this item.

Financial Implications

There are no financial implications associated with this item.

Relationship to Strategic Plan

- Deliver Efficient and Exceptional Municipal Services

Conclusion

The By-law Department is expecting to provide the 2nd Quarter Activity Report at the Committee of the Whole meeting in July, 2021.

Respectfully Submitted,

Prepared By: Jocelyn Belcourt, Municipal Law Enforcement Officer



Submitted By: Steven Harvey, Chief Municipal Law Enforcement Officer



Financial Implications Reviewed By: Haley Leblond, Director of Finance/Treasury



Report Approved By: Robert Lamb, Chief Administrative Officer