



To: Mayor Cornell and Members of Council
From: Steve Harvey, Chief Municipal Law Enforcement Officer
 By-law Department
Report Number: MLE-034-21
Meeting Date: 11 Aug 2021
Subject: **By-law 2nd Quarter Activity Report for 2021 (April 1 - June 30)**
 Our File No:

Recommendation

It is recommended that MLE-034-21, dated August 11, 2021 be received as information.

Background/Analysis

A. By-law Occurrences for the 2nd Quarter

Type of Occurrence	Number of Occurrences		
	2019	2020	2021
Sign	109	47	197
Roadside Debris	113	58	124
Parking	23	77	84
Dog	19	61	77
COVID-19	-	588	72
Noise	45	92	71
Parks	21	35	39
Noxious Weeds	25	39	30
Misc. By-Laws	11	5	30
Burning	36	52	27
Zoning	8	16	27
Clean Yards	22	27	23
Encroachment	-	25	19
Littering	11	14	15
Fireworks	2	7	11
No By-law	9	15	7
Property Standards	11	10	5
Animal	0	0	2
Watering	2	8	1
Dumping Snow	0	1	0
TOTAL	467	1,177	861

NOTE: An "occurrence is when a Municipal Law Enforcement Officer Responds to any complaint (Whether it is determined that a by-law violation has occurred or not), or when doing pro-active enforcement and a violation of a by-law has occurred.

From 2020 to 2021 the complaints have decreased over this time period. Staff analyzed the differences and would draw the following conclusions.

1. **COVID-19/Provincial Orders:** The year over year dropped significantly during this time period as officers responded to 72 complaints in 2021 versus 588 complaints in 2020. Staff analyzed these numbers and concluded that the decrease is correlated to recreational amenities reopening in 2021 versus the 2020 stricter restrictions. Officers continued to proactively patrol the beach and recreational amenity restrictions like they did in the past.
2. **Noise:** In 2021 the noise occurrences decreased by twenty one (21) when compared to 2020. Staff analyzed the complaints received and believe that the decrease in complaints could be related to the increased awareness and attention brought to the Noise By-law as it was revised by Council during this time period. Additionally, COVID-19 restricted gathering numbers to a maximum of 5 people per household during this time. This restriction may have prevented loud parties and noisy events to take place during this time
3. **Short-Term Rentals:** During this time period, staff received 48 complaints regarding Short-Term rentals. Staff analyzed these numbers and concluded that 34 complaints were related to the Provincial Orders in place during this time period. The Provincial Orders in place prohibited the use of Short-Term rentals unless it was required for someone in need of housing. Of these 34 complaints the following disposition were found:
 - 12 Provincial Order (Charges issued)
 - 17 Provincial Order (No violation)
 - 5 Provincial Order (Warning Verbal/Written)
 - 7 Noise By-law (No violation)
 - 6 Noise By-law (Offender Apprised)
 - 1 Noise By-law (Verbal warning)

B. Charges

The following chart reflects the number of charges issued by the By-law Department over this period.

Type of Occurrence	Number of Charges		
	2019	2020	2021
COVID-19 –Individual –Fail to comply with continued section 7.02 order	0	0	6
Parks- Permit Dog on Balm Beach between June 1 and September 30	0	0	5
Fire - Fail to Obtain Class “A” burning permit	2	4	3
Fire - Fail to Comply with terms and conditions of a class “A” burning permit	8	4	2
Parks – Have a Barbeque upon municipal beach	0	1	1
Noise –Permit noise from a domestic pet or animal due to barking, calling or whining	0	0	1
Fireworks –Set off fireworks on public property without authorization	0	0	1
Parks - Operate Motorized Machine In Park	4	1	0
Noise - Cause or permit a noise by yelling	1	1	0

Noise - Cause or permit a noise by music	3	3	0
TOTAL	18	14	19

*NOTE – During this time period Provincial Orders were in place to stop the spread of COVID-19. On April 17th 2021 the Ontario government chose to strengthen enforcement of the orders which led to charges being laid for violations.

• **C. Parking Tickets Issued**

The following chart compares the number of Parking Tickets issued by the By-law Department over this period.

MONTH	2019	2020	2021
April	0	1	6
May	8	41	196
June	327	716	549
TOTAL:	335	758	751

*NOTE – Due to COVID-19 all paid/metered parking was converted to permit parking only in June of 2020 and remained the same for the summer months of 2021.

D. Bike Programs

General Patrol/ Parking Strategy– 2 Officers Focus: Tiny Trail, Wyevale, Lafontaine, Champlain			
Comments	- Educate the public about beach and parking restrictions during COVID-19		
General Patrol/Parking Strategy – 2 Officers Focus: Balm Beach			
Comments	- Educate the public about beach and parking restrictions during COVID-19		
	Total # of Hours	Total # of km	Total # of Tickets
TOTAL 2019	389 HOURS	1955 KM	0 Part I Tickets 72 Part II Tickets
TOTAL 2020	266 HOURS	1541 KM	0 Part I Tickets 70 Part II Tickets
TOTAL 2021	362 HOURS	1810 KM	7 Part I Tickets 86 Part II Tickets

E. Activities During This Period

Court on April 1st, 2021 there were eleven (11) matters on the court docket. The following was their disposition:

- 2 matters for Building Code Act and Zoning By-law Violation with 1 defendant which were adjourned to June 3, 2021 to be spoken too.

- 10 Building Code matters that were withdrawn as the witness was not available to appear as they were no longer with the municipality.

Court on June 3rd, 2021 there were two (2) matters on the court docket. The following was their disposition:

- Both matters with one defendant were adjourned to July 12, 2021.

Seasonal Staff –Seasonal staff were hired in April and began training May 3rd. COVID-19 provided some challenges for training, however, virtual training sessions, as well as socially distanced training permitted staff to be prepared and fully trained in preparation for the Victoria Day Long Weekend in May. The staffing compliment remained the same as previous years consisting of two Shift Supervisors, two Administrative Officers, six full-time officers and six part-time officers. Additionally, an officer was stationed in the lobby of the Municipal Office to greet members of the public and conduct a COVID-19 screening.

Options/Alternatives

There are no options/alternatives associated with this item.

Financial Implications

There are no financial implications associated with this item.

Relationship to Strategic Plan

Deliver Efficient and Exceptional Municipal Services

Conclusion

The By-law Department is expecting to provide the 3rd Quarter Report at the Committee of the Whole meeting of November, 2021

Respectfully Submitted,

Prepared by: Jocelyn Belcourt, Municipal Law Enforcement Officer

Haley Leblond, Acting Director of Finance Approved - 04 Aug 2021

Robert Lamb, Chief Administrative Officer Approved - 04 Aug 2021