



130 Balm Beach Road West  
Tiny, Ontario L0L 2J0

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April 11, 2023

OWNER NAME  
OWNER ADDRESS

**“A healthy sewage system makes for a healthy environment”**

**RE: 2023 Township of Tiny Sewage System Re-inspection Program**

Since 2002, the Township of Tiny has been committed to an on-going municipal-wide Sewage System Re-inspection Program of existing sewage systems that are over 10 years old. It takes approximately 6 years to complete the program across the entire Township.

**This letter serves as notification that we will be visiting your property this year.**

If your lot is vacant or the sewage system on your lot was installed in 2013 or later, your property will **NOT** be inspected as part of the program.

There are two components to the Sewage System Re-inspection Program. The first is a visual surface inspection of your sewage system completed by Tatham Engineering. Tatham is the contracted sewage system approval authority for the Township of Tiny. This site inspection will be completed over the non-winter months and you do not need to be in attendance. However, we will leave a note in your door or mailbox informing you that we have visited your property. If your assistance or attendance is required, we will contact you directly. In addition, you will be notified in writing if there is a deficiency found with your sewage system, at which time you must take the necessary steps to correct the deficiency. There are a number of common problems that are identified when the inspections are completed including: vehicles parking or driving on the septic tank or leaching bed; trees or roots in the leaching bed; deficient septic or holding tanks; fire pits dug into the leaching bed; outhouses in disrepair; structures on top of the leaching bed; deck posts on septic or holding tanks; and/or patios over leaching beds.

The second component of the Sewage System Re-inspection Program is that **you are responsible for arranging to get your septic or holding tank pumped out by a licensed sewage hauler**. You must explain to the hauler that you require a written report of the condition and size of the tank. This report is to be completed by the hauler. It is noted that the licensed sewage haulers will require you to have the tank lids exposed prior to the pump out. It will be your responsibility to ensure that Tatham receives the written report by no later than October 31, 2023. If you have an advanced sewage treatment unit, you must ensure that Tatham receives the latest service report by October 31, 2023. If you had the tank pumped out in 2021 or 2022, you will not need to pump your tank again, but the written report from the licensed sewage hauler must be submitted to Tatham by no later than October 31, 2023.

For your information, completing the Sewage System Re-inspection Program requires Tatham to complete several work tasks, which include the following:

- Ongoing training and certification of inspection staff;
- Compiling a list of properties to be inspected each year and mailing notices (this letter);
- Creating files and compiling data for each property to be inspected;

- Completing a site inspection of each property;
- Reviewing the results of each inspection by the Senior Inspector and completing follow-up inspections, if needed;
- Entering inspection information into our database;
- Notifying property owners of any deficiencies;
- Following up with owners via email and phone, and attending meetings as required;
- Reviewing septic/holding tank pump out reports when submitted by property owners; and
- Preparing and presenting an annual report to the Township of Tiny Council.

We have included a pamphlet with this letter from the Ontario Onsite Wastewater Association entitled “A Homeowner’s Guide To a Healthy Sewage (septic) System”. This pamphlet is an excellent educational resource for homeowners.

We appreciate your cooperation with this proactive program that is focused on ensuring the continued enjoyment of a clean and healthy environment.

For further information, please visit the Township of Tiny website at [www.tiny.ca](http://www.tiny.ca) or contact Tatham Engineering at:

Phone: (705) 527-0119  
Email: [sewagereinspectionprogram@tiny.ca](mailto:sewagereinspectionprogram@tiny.ca)  
Address: 130 Balm Beach Road West  
Tiny, ON L0L 2J0

Office Hours: Monday to Friday – 8:30 am to 12:00 pm (noon)

Yours truly,

The Corporation of the Township of Tiny & Tatham Engineering Limited



Bill Goodale, C.E.T.,  
Township of Tiny Sewage System Inspector  
BBG: LP