

### 3) PERMIT CLASS SUBMISSION REQUIREMENTS GUIDE - Draft

<b>PERMIT CLASS SUBMISSION REQUIREMENTS GUIDE - Draft</b>			
GUIDELINE ONLY: Submission requirements may be scoped or revised at the discretion of the Directors of Planning and Public Works depending on scope and nature of proposal.			
<b>Class 1 Permit Stream</b>	<b>Class 1 Permit (Planning/Building Code Act) Stream</b>	<b>Class 2 Permit Stream</b>	<b>Class 3 Permit Stream</b>
Complete application form	Complete application form	Complete application form	Complete application form
Site Plan of property showing existing structures, features, watercourses, and where proposed work will occur		Required Fee as established in Township Fee By-law	Required Fee as established in Township Fee By-law
OLS survey of property with 178 metre G.S.C. elevation if available		Site Plan of property showing existing structures, features, watercourses, and where proposed work will occur	Site Plan of property showing existing structures, features, watercourses, and where proposed work will occur
Summary of proposed works including the machinery required, timeframe required to complete the work any other relevant information		In-depth description and justification for proposed works including the machinery required, timeframe required to complete the work and any other relevant information	In-depth description and justification of proposed works including the machinery required, timeframe required to complete the work and any other relevant information
Photographs that assist in understanding the proposal (location of work, documentation of issue etc.)		Photographs that assist in understanding the proposal (location of work, documentation of issue etc.)	Photographs that assist in understanding the proposal (location of work, documentation of issue etc.)
		OLS survey of property with 178 metre G.S.C. elevation may be required	OLS survey of property with 178 metre G.S.C. elevation may be required

		Drawings/specifications of proposed works. Depending on scope, drawings/specifications stamped by a professional engineer may be required	Drawings/specifications of proposed works stamped by a professional engineer
		<p>Depending on the proposal, the following may be required:</p> <ul style="list-style-type: none"> <li>• Scoped Wave uprush/ Coastal Engineering Study</li> <li>• Rendering and/or elevation drawings</li> <li>• Confirmation of permit issued by MNR and/or DFO</li> </ul>	<p>Depending on the proposal, any of the following:</p> <ul style="list-style-type: none"> <li>• Wave uprush/Coastal Engineering Study</li> <li>• Coastal Geomorphology Study</li> <li>• Flooding, Erosion, Slope Stability Report</li> <li>• Geotechnical/Soils Stability Report</li> <li>• Renderings and/or elevation drawings</li> <li>• Confirmation of permit issued by MNR and/or DFO</li> </ul>
			Depending on the results of the studies and reports submitted (i.e. required mitigation measures during or post construction), a Development Agreement entered into with the Township and financial securities may be required