



To: Mayor Evans and Members of Council

From: Steve Harvey, Chief Municipal Law Enforcement Officer
By-law Department

Prepared By: Haili McKee, Municipal Law Enforcement Officer
By-law Department

Report Number: MLE-001-25

Meeting Date: 12 Mar 2025

Subject: **By-law 4th Quarter Activity Report (October 1 - December 31, 2024)**
Our File No:

Recommendation

THAT Municipal Law Enforcement Report MLE-001-25 regarding By-law 4th Quarter activity Report for 2024 be received;

Background/Analysis

By-law Occurrence for the 4th Quarter

Type of Occurrence	Number of Occurrences		
	2022	2023	2024
Parking	8	8	21
Sign	14	27	15
Clean Yards	15	19	15
Short-Term Rental	39	15	12
Zoning	6	15	9
Noise	16	9	7
Fire	10	5	7
Roadside Debris	1	5	3
Dog	2	9	2
Property Standards	4	1	2
Parks	4	3	2
Interim Control	-	8	2
Littering	5	2	2
Dumping Snow	3	0	2
Encroachment	3	2	1
Fireworks	0	0	1
Misc. By-Law	3	7	1
Watering	0	0	1
Weed	0	0	1
No By-law	3	2	0
TOTAL for 4th Quarter	136	137	106

The year over year quarterly complaints decreased compared to the past two years with some noteworthy differences within some of the complaint categories. Staff analyzed these differences and would draw the following conclusions and comments:

1. Interim Control By-Law: Over the course of the fourth quarter, the By-law Department received 2 complaints which is a significant decrease from the 8 complaints in 2023. Staff analyzed the decrease and concluded that it is related to the implementation of the Interim Control By-law that went into effect May 29, 2023.

2. Zoning By-law: The Zoning By-law occurrences decreased by six (6) when compared to 2023. Staff reviewed the complaints and did not note any correlation or trends to explain the decrease.

3. Short Term Rentals: Over the course of the fourth quarter, the By-law Department received 12 complaints which is a significant decrease from the 15 complaints in 2023 and 39 complaints in 2022 when the Host Compliance complaints system was launched.

From October 1, 2024 to December 31, 2024, the By-law Department received complaints related to 7 Short-Term Rental properties. The below table breaks down the complaints received during this time period.

Type of Complaint	Number of Properties with Complaints	No Violation	Properties Charges Issued/ Pending & Charge Counts	Number of Work Orders Issued (Licenced/ Ad Removed)	Offender Apprised (Complied Before Order Issued)
Unlicenced Property	3 (43%)	1	1 (2)*	1	0
Noise and Nuisance Concerns	0 (0%)	0	0	0	0
Advertisement Violation	1 (14%)	0	1 (2)*	0	0
Renting For Less Than 6 Consecutive Days	1 (14%)	1	0	0	0
Other/Not STR By-law (police, real estate, roadside parking, building, cars in driveway, garbage)	2 (29%)	2	0	0	0
TOTAL	7 (100%)	4 (57%)	2 (29%)	1 (14%)	0 (0%)

*- Charge Counts

Charges

The following chart reflects the number of charges issued by the By-law Department over this period in comparison to previous years. This year, three (3) charges were issued during this period.

Type of Occurrence	Number of Charges		
	2022	2023	2024
Fire – Fail to Comply with terms and conditions of a class “A” burning permit	3	1	2
Interim Control By-Law	-	3	1
Noise – permit a noise from a domestic pet or animal due to barking, calling, or whining	0	1	0
Noise – cause or permit a noise from electronic device or sound producing equipment	0	2	0
Fire – Fail to Obtain Class “A” burning permit	1	0	0
Total:	4	7	3

Parking Tickets Issued

The following chart compares the number of Parking Tickets issued by the By-law Department over this period.

Month	2022	2023	2024
October	0	0	0
November	0	0	0
December	0	0	1
Total	0	0	1

Activities During This Period

Court Activity

October 3, 2024:

There were six (6) By-law matters on the court docket and the following was their disposition:

Short-Term Rental Violation - Four (4) properties

- First Appearance for 2 Defendants (4 Counts) no one appeared and these matters were adjourned to March 6, 2025, for an ex parte trial.
- The Defendant appeared and entered a guilty plea to two (2) counts, on advertise no licence with a fine of \$300.00 imposed, and fail to comply with an order with a fine of \$250.00 with six months to pay. The remaining count was withdrawn. (Total Fines: \$500.00).
- A legal representative appeared and entered a guilty plea to all three (3) counts. A fine of \$500.00 was imposed on the operate without a Licence matter, \$250.00 on the advertise without a Licence matter, and \$250.00 on fail to comply with an Order with 60 days to pay (Total Fines: \$1,000.00).
- One (1) of the defendants appeared and entered a guilty plea. A fine of \$250.00 was imposed with 60 days to pay. The count against the other defendant was withdrawn.

Noise Violation - One (1) Defendant

- These matters were set for Trial and the Defendant appeared. It was determined a Judicial Pre-Trial would be conducted. Upon hearing the evidence, the Justice determined if they were hearing these matters they would find the Defendant Guilty. The Defendant entered a guilty plea and submissions were made on sentence. The Justice imposed a fine of \$1,200.00 to the defendant with 2 years to pay. The other counts were withdrawn.

Parks By-law Violation - One (1) Defendant

- This matter was adjourned to December 5, 2024, for a plea.

October 17, 2024:

There was one (1) By-law matter on the court docket and the following was the disposition:

Fire By-law Violation - One (1) Defendant

- The defendant appeared and this matter was withdrawn.

December 5, 2024:

There were four (4) By-law matters on the court docket and the following was their disposition:

Short-Term Rental Violations - Two (2) properties

- No one appeared and these matters were withdrawn as the property sold and compliance was achieved.
- These property matters were adjourned to February 6, 2025, for personal service.

Parks By-law Violation - One (1) Defendant

- This matter was withdrawn as the Officer was not available for court.

Reviewed By Other Departments

N/A

Options/Alternatives

N/A

Financial Implications

There are no financial implications associated with this item.

Relationship to Strategic Plan

N/A

Conclusion

The By-law Department is expecting to provide the 1st Quarter Report at the Committee of the Whole meeting on April 23, 2025.

Sue Walton, Director of Legislative Services/Clerk Approved - 19 Feb 2025

Haley Leblond, Director of Corporate Services/Deputy CAO Approved - 24 Feb 2025

Robert Lamb, Chief Administrative Officer Approved - 24 Feb 2025

