

# The Corporation of the Township of Tiny

# By-law 25-013

Being a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Township of Tiny

**Passed: April 10, 2025** 

#### As Amended / Repealed by By-law Number:

Repealed By/Amended By	By-law No.	Passed on:
Amended by	25-038	May 26, 2025

#### THE CORPORATION OF THE TOWNSHIP OF TINY

#### BY-LAW NUMBER 25-013

Being a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Township of Tiny

WHEREAS Section 390 to 400 of the Municipal Act, 2001, S.O. 2001, c. 25 gives authority for a municipality to impose fees and charges;

AND WHEREAS more specifically, subsection 391(1) provides that without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control;

**AND WHEREAS** the Council for The Corporation of the Township of Tiny deems it expedient to have a comprehensive user fee by-law;

NOW BE IT ENACTED as a by-law of this Corporation as follows:

That the fees set out in Appendix 1, attached hereto and forming part of this by-law, shall be paid for the services or activities listed. All fees are per occasion or request unless denoted with an asterisk (\*) which indicates a fee payable annually.

- 1. That Schedules A, B, C, D, E, F, G, H, I, J and K, forming Appendix 1 outline the fees for services or activities for each municipal department.
- Fees itemized in 'Schedule D Building Permit and Miscellaneous Fees' are subject to an automatic increase, effective January 1<sup>st</sup> of each year, by 2% with the fee being rounded up to the nearest dollar. Such adjustment to the fees shall not require an amendment to this By-Law nor require a Public Meeting.
- 3. Fees itemized in 'Schedule H Sewage System Services Fees' that form part of the current Agreement between the Township of Tiny and Tatham Engineering Limited, will increase on April 1st of each year by the published 3rd Quarter Consumer Price Index percentage in Ontario to a minimum of 0% and a maximum of 4%.
- 4. That interest charges shall be added to all past due fees and charges at the rate of 1.25% per month.
- 5. Services paid for by Credit Card will be subject to a 5% Administration Fee and/or additional fees as charged by the third-party service provider.
- 6. An Accounts Receivable Invoice Processing Fee, as noted in Schedule A, will be applicable to all Schedules attached hereto.
- 7. That applicable taxes will be added to the fees or charges where required.
- 8. That fees and charges imposed by the municipality may be added to the tax roll and collect them in the same manner as municipal taxes.
- That this By-law shall be known and may be cited as the "Township Fee Schedule By-law."
- 10. That By-laws 23-067 and 24-035 are hereby repealed.
- 11. That this By-law shall come into force and take effect upon its final passage.

BY-LAW PASSED AND ENACTED THIS 10th DAY OF APRIL 2025.

THE CORPORATION OF THE TOWNSHIP OF TINY

MAYOR, David Evans

#### Schedule A General Administration

Commissioner of Oaths   S25   Not including commissioning of Township applications.   S25   Not including commissioning of Township applications.   S350   Municipal Compliance Letter   S350   Duplicate Tax Receipt / Tax Statement of Account / Duplicate Titliffy Receipt / Utility Statement   S15   No charge with Pre-Authorized Payment Plan.   S15   Admin Letter Taxes for Previous Owner   S40   Tax Bill Reprint / Utility Bill Reprint   S15   Tax Certificates   S50   Reminder Notice Past Due Taxes   S50   No Charge E-Billing Notice   Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Receivable   1.25% per month   Tax Penalty Charge on Overdue Account Account Charges, which includes penalty and interest. There is no provision for the waiving or reduction of any interest and penalties for property taxes owing. Council may waive the by-law to impose interest for a period on all rate payers, but not on an individual basis.   Outstanding Balances Transferred to Tax Account   340/item   Mortgage Company Admin Fee per Account   315   Insufficient Funds or Returned Cheques   345   Payment to Incorrect Account Transfer   340   Second Offence   340   Accounts Receivable Invoice Processing Fee   315   Tax Sale Extension Agreement   3350   Tax Sale Extension Agreement   3350   Tax Sale Extension Agreement   3350   Tax Sale Extension Agreement   3360   Tax Sale Extension Agreement   3360   Tax Sale Extension Agreement   340   Tax Sale Extension Agreement   3	Service	Fee
Not including commissioning of Township applications.  Municipal Compliance Letter Duplicate Tax Receipt / Tax Statement of Account / Duplicate Utility Receipt / Utility Statement No charge with Pre-Authorized Payment Plan.  Admin Letter Taxes for Previous Owner  Fax Bill Reprint / Utility Bill Reprint  Tax Certificates  Stood S		
Municipal Compliance Lefter   \$350		425
Duplicate Tax Receipt / Tax Statement of Account / Duplicate Utility Receipt / Utility Statement		\$350
Duplicate Utility Receipt / Utility Statement No charge with Pre-Authorized Payment Plan.		<b>+333</b>
No charge with Pre-Authorized Payment Plan.		\$15
Admin Letter Taxes for Previous Owner Tax Bill Reprint / Utility Bill Reprint Tax Certificates \$50 \$100 for 48-hour rush Reminder Notice Past Due Taxes No Charge E-Billing Notice. Penalty Charge on Overdue Account Receivable Tax Penalty/Interest Under Section 345(1) of the Municipal Act, 2001, the Municipality may pass a by-law imposing late payment charges, which includes penalty and interest. There is no provision for the waiving or reduction of any interest and penalties for property taxes owing. Council may waive the by-law to impose interest for a period on all rate payers, but not on an individual basis. Outstanding Balances Transferred to Tax Account Mortgage Company Admin Fee per Account Mortgage Company Admin Fee per Account Saccond Offence Accounts Receivable Invoice Processing Fee Tax Sale Administration Fee Tax Sale Administration Fee Tax Sale Extension Agreement Tax Sale Administration Fee Tax Sale Extension Agreement Tax Sale Administration Fee Tax Sale Sade Tender Package Saper copy only, will not email. Recycling/Blue Boxes New residents entitled to one box. County of Simcoe Photocopies Photocopies South Sale Tender Sale Sale Sale Post Blade Post Blade Fence Viewers Request Miscellaneous Third-Party Cost Recovery The Township May charge actual costs for labour, overhead, vehicle/equipment and materials plus an admin fee to recover costs for goods and services provided. Administration Letter Letters requested not otherwise described in this by-law. Marriage Commissioner/Ceremony During Normal Office Hours Outside of Normal Office Hours Outside of Normal Office Hours Sudded of Normal Office Hours Publications & Otter Recollections: Township of Tiny, Second Edition (2014) including Natural History of the Township of Tiny The North Simcoe Railway (2003) The North Simcoe Railway (2003) The Four Jewels of Georgian Bay DVD (2014) Post Cards (circa 1879-1965) Sale		<b>V.</b> 5
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Reminder Notice Past Due Taxes   \$50   \$100 for 48-hour rush   \$5.00/notice   No Charge E-Billing Notice.   \$5.00/notice   \$		5 to 2000
Reminder Notice Past Due Taxes No Charge E-Billing Notice.  Penalty Charge on Overdue Account Receivable Tax Penalty/Interest Under Section 345(1) of the Municipal Act, 2001, the Municipality may pass a by-law imposing late payment charges, which includes penalty and interest. There is no provision for the waiving or reduction of any interest and penalties for property taxes owing. Council may waive the by-law to impose interest for a period on all rate payers, but not on an individual basis.  Outstanding Balances Transferred to Tax Account Mortgage Company Admin Fee per Account Insufficient Funds or Returned Cheques Payment to Incorrect Account Transfer Second Offence Accounts Receivable Invoice Processing Fee Tax Sale Extension Agreement Tax Sale Extension Agreement Sasio Tax Sale Ender Package Paper copy only, will not email.  Recycling/Blue Boxes As per fee set by County of Simcoe Photocopies Post Blade Photocopies Post Blade Photocopies Sosioppage/side So		
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Penalty Charge on Overdue Account Receivable   Tax Penalty/Interest   Under Section 345(1) of the Municipal Act, 2001, the Municipality may pass a by-law imposing late payment charges, which includes penalty and interest. There is no provision for the waiving or reduction of any interest and penalties for property taxes owing. Council may waive the by-law to impose interest for a period on all rate payers, but not on an individual basis.  Outstanding Balances Transferred to Tax Account Mortgage Company Admin Fee per Account (S15)   S15   Insufficient Funds or Returned Cheques   \$45   Payment to Incorrect Account Transfer   \$40   S25   Payment to Incorrect Account Transfer   \$40   Accounts Receivable Invoice Processing Fee   \$15   Tax Sale Administration Fee   Actual Cost + 25%   Tax Sale Extension Agreement   \$350   Tax Sale Tender Package   \$25   Paper copy only, will not email.   Recycling/Blue Boxes   As per fee set by County of Simcoe   As per fee set by County of Simcoe   Photocopies   \$3.50/page/side   \$40   S11   S11   S11   S11   S11   S11   S12   S12   S11   S12   S12   S13   S13   S13   S13   S13   S14		
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not on an individual basis.     \$40/item       Outstanding Balances Transferred to Tax Account     \$40/item       Mortgage Company Admin Fee per Account     \$15       Insufficient Funds or Returned Cheques     \$45       Payment to Incorrect Account Transfer     \$40       Second Offence     \$40       Accounts Receivable Invoice Processing Fee     \$15       Tax Sale Administration Fee     Actual Cost + 25%       Tax Sale Extension Agreement     \$350       Tax Sale Tender Package     \$25       Paper copy only, will not email.     Recycling/Blue Boxes       New residents entitled to one box.     As per fee set by County of Simcoe       Garbage Tags     As per fee set by County of Simcoe       Photocopies     \$0.50/page/side       911 Signage     \$80       Post     \$40       Blade     \$40       Fence Viewers Request     \$200       Maps     \$25       Township Street Maps     \$25       Registered Plans of Subdivision     \$25       Miscellaneous Third-Party Cost Recovery     Actual Direct or Indirect Cost       The Township may charge actual costs for labour, overhead, vehicle/equipment and materials plus an admin fee to recover costs for goods and services provided.     \$40/each       Marriage Commissioner/Coremony     \$25       During Normal Office Hours     \$25		
Outstanding Balances Transferred to Tax Account     \$40/item       Mortgage Company Admin Fee per Account     \$15       Insufficient Funds or Returned Cheques     \$45       Payment to Incorrect Account Transfer     \$40       Second Offence     \$15       Accounts Receivable Invoice Processing Fee     \$15       Tax Sale Administration Fee     Actual Cost + 25%       Tax Sale Extension Agreement     \$350       Tax Sale Tender Package     \$25       Paper copy only, will not email.     As per fee set by       Recycling/Blue Boxes     As per fee set by       New residents entitled to one box.     County of Simcoe       Garbage Tags     As per fee set by       Post Signage     \$80       Post Post Sillade     \$40       Blade     \$40       Fence Viewers Request     \$200       Maps     \$25       Township Street Maps Registered Plans of Subdivision     \$25       Registered Plans of Subdivision     \$10       Miscellaneous Third-Party Cost Recovery     Actual Direct or Indirect Cost       The Township may charge actual costs for labour, overhead, vehicle/equipment and materials plus an admin fee to recover costs for goods and services provided.     \$40/each       Administration Letter     \$40/each       Letters requested not otherwise described in this by-law.     \$25       Mar		
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Insufficient Funds or Returned Cheques   S45   Payment to Incorrect Account Transfer   Second Offence   \$40   Accounts Receivable Invoice Processing Fee   \$15   Tax Sale Administration Fee   Actual Cost + 25%   Tax Sale Extension Agreement   \$350   Tax Sale Tender Package   \$25   Paper copy only, will not email.   Recycling/Blue Boxes   As per fee set by County of Simcoe   Garbage Tags   As per fee set by County of Simcoe   Photocopies   \$0.50/page/side   911 Signage   \$80   Post   \$40   Blade   \$40   Fence Viewers Request   \$200   Maps   Township Street Maps   \$25   Registered Plans of Subdivision   \$10   Miscellaneous Third-Party Cost Recovery   Actual Direct or Indirect Cost   Voerhead, vehicle/equipment and materials plus an admin   fee to recover costs for goods and services provided.   Administration Letter   Letters requested not otherwise described in this by-law.   Marriage Commissioner/Ceremony   During Normal Office Hours   \$225   Marriage Commissioner/Ceremony   During Normal Office Hours   \$225   Municipally Significant Event Designation   \$50   Non-Compliant Waste Service Fee   \$180   Temporary Beach Encroachment Removal Fee   \$150   Heritage Publications & Other   Recollections: Township of Tiny, Second Edition (2014) including Natural History of the Township of Tiny   \$25   The Natural History of the Township of Tiny   \$25   The North Simcoe Railway (2003)   \$55   The North Simcoe Railway (2003)   \$55   The Four Jewels of Georgian Bay DVD (2014)   \$20   Post Cards (circa 1879-1965)   \$11		
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Post Cards (circa 1879-1965) \$1	. , ,	

## Schedule B Licences, Permits and Agreements Fees

* Indicates Fee Paid Annually Service	Fee
Lottery Licences	3% of Prize Board
Including but not limited to bingos, nevadas and raffles.	3% of Prize Board
Marriage Licences	\$150
Short-Term Rentals	\$150
	\$1.750
Application Fee*	\$1,750
Appeal Fee Waitlist Fee*	\$500 \$150
The state of the s	\$150
Busking Licence Local Busker*	¢2E
Non-Local Busker*	\$35
THE PROPERTY AND ADDRESS OF THE PROPERTY A	\$55
Business Licence	¢4.00
Campground *	\$180
Exhibition/Festival *	\$140
Hawker & Peddler *	\$130
Public Hall *	\$130
Recreational Establishment *	\$130
Refreshment Vehicle *	\$130
Restaurant *	\$120
Taxi Plate Owner *	\$110
Taxicab Driver *	\$90
Replacement Plate Owner	\$40
Replacement Driver's Card	\$30
Change of Cab	\$80
Dog Licence *	
Obtained on or before March 31st of each year	\$20
Obtained after March 31st of each year	\$30
Obtained within 6 weeks of owning new dog	\$20
Replacement Tag	\$15
Kennel Licence *	
Obtained on or before March 31st of each year	\$50
Obtained after March 31st of each year	\$75
Poundkeeper Impound Fee	\$40
Poundkeeper Boarding Fee	
First three days	\$5/day
After three days	\$10/day
Encroachment Agreement & Annual Fee	
Encroachment Agreement	\$1,000
Minor Encroachment Annual Fee	\$500
Major Encroachment Annual Fee	Min: \$500
Calculated based on assessment, value and sq. ft.	
Application for Sale of Municipal Property	\$5000 retainer, to be
As per Policy Governing the Sale of Real Property.	replenished in amount
	determined by Township.
	\$1500 non-refundable.
Entrance Permit (New Access)	\$150
Fill Permit	\$3,000 + \$2,000 Deposit
Commercial Filming on Municipal Property Permit	\$500
Fire Permits	7000
Class A	\$30
Class B including inspection	\$75
Class C	\$100
Parking Permit *	Ψ100
Residents/Ratepayers (1st Permit)	Free
Residents/Ratepayers (2nd Permit)	\$30
Non-Residents (Midland, Tay, Penetanguishene	\$150/6-month
and Springwater)	ψ130/0-III0HIII
Special Occasion Parking Permit (General)	Por Doy/Por Vohiola
	Per Day/Per Vehicle
Ratepayers only. 1-15 permits	¢1 <i>E</i>
	\$15 \$5
16-50 permits	\$5
Special Occasion Parking Permit (Wedding/Funeral) Ratepayers only.	Per Day/Per Vehicle
1-50 permits	\$4.50

#### Schedule B Licences, Permits and Agreements Fees

Service	Fee
Special Occasion Parking Permit (Contractor) * Township of Tiny certain specified business types.	\$100
Special Occasion Parking Permit (Guest Permit) Ratepayers only.	Free Per Day/Per Vehicle
Parking Fees (Pay & Display Parking Machines)	
Rate #1: Jackson Park Parking Lot (Jackson Park Area) Parent Park Parking Lot (Balm Beach Park Area) Concession Road 2 West (Woodland Beach Park Area) Lafontaine Park Parking Lot (Lafontaine Beach Area) Rue Lafontaine Road West (Lafontaine Beach Area)	\$3.13/hr Min: \$6.25 Max: \$25/day
Rate #2:  18 Tiny Beaches Road North (Balm Beach Park Area) Tiny Beaches Road North (Balm Beach Park Area) Balm Beach Road West (Balm Beach Park Area) Oliver Drive (Balm Beach Park Area) 5 Parkside Drive (Balm Beach Park Area)	\$3.13/hr Min: 0.25¢ Max: \$25/day
Rate #3: Jackson Park Parking Lot (Vehicle and Trailer spaces)	\$5.00/hr Min: \$18.00 Max: \$45 /day

# Schedule C Planning and Related Application Fees

Note: All Planning and Related Application Fees are non-refundable.

The applicant shall reimburse the Township of Tiny on demand for all costs incurred in the processing of a planning application/approval, including but not limited to external professional services (planning, engineering, environmental, legal, etc.). A deposit may be required to be submitted with an application as noted below. The Township may require the deposit to be increased or waived depending on the nature of the application. The amount of the deposit will be determined by the

nature of the application. The amount of the deposit will be determined to the time of pre-consultation or application submissions.	
Service/Applications	Fee
Official Plan Amendment	\$8,000 +
	\$2,000 Deposit
Zoning By-law Amendment	\$4,000 +
	\$1,000 Deposit
Temporary Use By-law	\$2,000 +
	\$1,000 Deposit
Temporary Use By-law (Garden Suite)	\$1,000 +
	\$1,000 Deposit
Removal of Holding Symbol/Provision	\$1,000 +
O' BL A	\$1,000 Deposit
Site Plan Approval	£4.000 ·
New	\$4,000 +
	\$1,000 Deposit
Amendment	\$2,000 +
Amendment	\$1,000 Deposit
Draft Plan Approval for Subdivisions/Condominiums	\$8,000 ±
Draft Flan Approval for Subdivisions/Condominiums	\$2,000 Deposit
Subdivision/Condominium Draft Plan	\$2,000 +
Extension/red line revision/change of conditions	\$1,000 Deposit
Preparation of Subdivision/Condominium Agreement	\$3,000 +
Troparation of Cabarrioral Contactininal Trigicontent	\$6,000 Deposit
Subdivision/Condominium Amending Agreement	\$3,000 +
Amendments to Existing Subdivision Agreement	\$6,000 Deposit
Lot Deeming	\$750 +
	\$750 Deposit
Consent/Severance:	
Creation of a Lot	\$2,000
Additional Lot	\$1,500
Davidani Adirata ant/Tarkai al Oscario de //	04.500
Boundary Adjustment/Technical Severance/Easement	\$1,500
Proposal to Change Condition(s) to a Provisional	
Consent	\$500
Validation of Title/Power of Sale/	\$1,500
Certificate of Cancellation	\$750 +
Gertificate of Caricenation	\$750 Deposit
Consent Agreement	\$1,000 +
Tonioni / igroomoni	\$1,500 Deposit
Minor Variance	\$1,500
Minor Variance Agreement	\$1,000 +
	\$1,500 Deposit
Re-circulation of Committee of Adjustment Application	\$500
Telecommunications Tower Letter of Concurrence	\$4,000
Pre-consultation	\$750
Pre-consultation (Consent)	\$350
Agreement to Construct a New Dwelling While Occupying	\$2,000
an Existing Dwelling	
Ontario Land Tribunal Administrative Referral Processing	\$300
Copy of Zoning By-law/Official Plan Text	\$50/each
Maps for Zoning By-law	\$100
Maps for Official Plan (Colour)	
Tabloid Size	\$25
Full Size	\$100

Item	Type of Building Permit	Fee	Adjusted Fee
Group	A Major Occupancy (Assemb	oly)	
A1	Assembly Building (finished)	\$4,286	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,500 ft. <sup>2</sup> .
A2	Assembly Building (shell only)	\$4,286	
A3	Interior Finish (from shell)	\$2,971	
A4	Interior Renovation (interior demolition and renovation)	\$2,971	
A5	Outdoor Patio	\$2,971	
A6	Outdoor Public Pool	\$2,971	
A7	Major renovations, additions or alterations (\$25,000+)	\$3,867	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,500 ft. <sup>2</sup> .
A8	Minor additions or alterations (less than \$25,000)	\$2,971	
Α9	Minor renovations (one inspection only)	\$1,929	

Item	Type of Building Permit	Fee	Adjusted Fee
Group	B Major Occupancy (Care or	Detention)	
B1	Institutional Building (finished)	\$4,286	Base Fee + \$0.88/ft.2 for
B2	Institutional Building (shell only)	\$4,286	buildings with a floor area over 2,500 ft. <sup>2</sup> .
B3	Interior Finish (from shell)	\$2,970	
B4	Interior Renovation (interior demolition and renovation)	\$2,970	
B5	Major renovations, additions or alterations (\$25,000+)	\$2,970	Base Fee + \$0.88/ft.2 for buildings with a floor area over 2,500 ft.2.
В6	Minor additions or alterations (less than \$25,000)	\$2,970	
B7	Minor renovations (one inspection only)	\$1,929	

Item	Type of Building Permit	Fee	Adjusted Fee
Group	C Major Occupancy (Reside	ntial)	
C1	Single Detached, Semi- Detached, Townhouse, Duplex, Triplex	\$3,326	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,000 ft. <sup>2</sup> .
C2A	Garage / Carport (less than or equal to 500 sq. feet)	\$575	
C2B	Garage / Carport (over 500 sq. feet)	\$575	Base Fee + \$2.86/ft. <sup>2</sup> over 500 sq. ft to max. \$2,769
C3	Shed/Gazebo (max 300 sq. feet)	\$286	
C4	Deck/Covered Porch/Landing/Stairs/ Dock	\$286	
C5	Pool / Hot Tub	\$286	
C6	Finished Basement (including renovation)	\$286	
C7A	Minor renovations or alterations (max 300 sq. ft.)	\$286	
С7В	Major renovations or alterations (over 300 sq. ft.)	\$575	Base Fee + \$2.08/ft.2 for buildings with a floor area over 300 ft.2 to max \$2,769
C8A	Minor additions (max 300 sq. ft.)	\$575	
C8B	Major additions (over 300 sq. ft.)	\$675	Base Fee + \$2.86/ft. <sup>2</sup> for buildings with a floor area over 300 ft. <sup>2</sup> to max \$2,769
C9	Solid Fuel Appliance (e.g. fireplace, wood stove)	\$286	
C10	Garden Suite/ Park Model Trailer	\$2,769	
C11	Minor Repair (only one inspection)	\$195	
C12	Retaining Wall	\$286	
C13	Additional Dwelling Unit (Interior of existing building)	\$2,769	
C14	Additional Dwelling Unit (New building)	\$3,326	
C15	Apartment Building	\$3,515	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,500 ft. <sup>2</sup> .
C16	Hotel / Motel (or similar)	\$3,326	Base Fee + \$0.88/ft.2 for
C17	Residential Care Facility	\$3,326/unit	buildings with a floor area over 2,500 ft. <sup>2</sup> .
C18	Interior Finish (from shell)	\$2,769	
C19	Interior Renovation (interior demolition and renovation)	\$2,769	

Item	Type of Building Permit	Fee	Adjusted Fee
Group	D Major Occupancy (Busines	ss & Personal	Service)
D1	Business Personal Service Building (finished)	\$4,286	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,500 ft. <sup>2</sup> .
D2	Business Personal Service Building (shell only)	\$2,970	
D3	Interior Finish (from shell)	\$2,970	
D4	Interior Renovation (interior demolition and renovation)	\$2,970	
D5	Major renovations, additions or alterations (\$25,000+)	\$2,825	Base Fee +\$0.88/ft.2 for buildings with a floor area over 2,500 ft.2.
D6	Minor additions or alterations (less than \$25,000)	\$2,970	
D7	Minor renovations (one inspection only)	\$1,909	

Item	Type of Building Permit	Fee	Adjusted Fee
Group I	E Major Occupancy (Mercant	ile)	
E1	Mercantile Building (finished)	\$4,286	Base Fee + \$0.88/ft.2 for buildings with a floor area over 2,500 ft.2.
E2	Mercantile Building (shell only)	\$2,970	
E3	Interior Finish (from shell)	\$2,970	
E4	Interior Renovation (interior demolition and renovation)	\$2,970	
E5	Major renovations, additions or alterations (\$25,000+)	\$3,865	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,500 ft. <sup>2</sup> .
E6	Minor additions or alterations (less than \$25,000)	\$2,970	
E7	Minor renovations (one inspection only)	\$1,929	

Item	Type of Building Permit	Fee	Adjusted Fee
Group	F Major Occupancy (Industri	al)	
F1	Industrial Building (finished)	\$4,010	Base Fee + \$0.88/ft. <sup>2</sup> for buildings with a floor area over 2,500 ft. <sup>2</sup> .
F2	Industrial Building (shell only)	\$3,856	
F3	Interior Finish (from shell)	\$2,970	
F4	Interior Renovation (interior demolition and renovation)	\$2,970	
F5	Major renovations, additions or alterations (\$25,000+)	\$3,865	
F6	Minor additions or alterations (less than \$25,000)	\$2,970	
F7	Minor renovations (one inspection only)	\$1,929	

Item	Type of Building Permit	Fee	Adjusted Fee
Other C	Occupancies and Permits		
G1	Farm Building (2500 sq. feet +)	\$2,374	
G1B	Farm Building new, repair, renovation, addition or alteration (less than or equal to 2500 sq. feet)	\$1,039	
G2	Farm Building repair, renovation, addition or alteration (over 2500 sq. feet)	\$2,114	
G3	Fire Hall	\$2,114	
G4	Funeral Home	\$2,114	
MS1	Seasonal Use Open-air structure (e.g. garden centre), Air Supported Structure	\$286	
MS2	Tent or other Temporary Structure	\$286	
MS3	Re-locate portable classroom	\$286	
MS4a	Demolitions less than 10,000 ft. <sup>2</sup>	\$286	
MS4b	Demolitions 10,000 ft. <sup>2</sup> to 20,000 ft. <sup>2</sup>	\$753	
MS4c	Demolitions greater than 20,000 ft. <sup>2</sup>	\$753	
S1	Solar panels – building mounted, per face of building or roof.	\$286	
S1a	Solar panels – ground mounted, per 40 sq. metres of coverage.	\$286	
S2	Sign (regulated by Building Code)	\$286	
S3	Communication Facility, commercial tower	\$286	
S4	Plumbing (residential) (stand alone)	\$286	
S5	Plumbing (non-residential) (stand alone)	\$286	
S6	Mechanical (stand alone)	\$286	
S7	HVAC (stand alone)	\$286	
S8	Wind Turbine (Class 1 or 2)	\$286	
S9	Wind Turbine (Class 3, 4 or 5)	\$15,458	

Item	Type of Building Permit	Fee	Adjusted Fee
Admini	strative Permits and Fees		
	Additional Inspection. Payable to the Municipality prior to the next inspection being performed. Payable under the following circumstances: a) If an inspection was called for and access to perform the inspection was not available or access was not safe (as determined by the Building Official). b) If an inspection was called for and the approved plans and/or copies of previous inspections and/or any required documentation was not on site and legible. c) If the building permit is not posted on site. d) If a re-inspection is required for any required stage of construction. e) If a partial inspection is requested.	\$82	
	Alternative Solution Examination Fee	\$379	
	Change of Use Permit (No construction)	\$286	
	Conditional Permit		50% of cost of Base Fee
	Overtime per hour		\$82
	Revision to Application or Permit (per page of revisions, max. 3 pages		\$93
	Revision to Drawings (after received by the Building Department), per page of revisions, max 3 pages		\$93
	Partial Permit	\$286	
	Spatial Separation	\$286	
	Agreement Transfer of Permit (required when property changes ownership)	\$286	
	Construction without a permit		Additional 100% of Base Fee

Item	Type of Building Permit	Fee	Adjusted Fee
Admin	istrative Permits and Fees		
	Building permit review letter. Sent at Chief Building Official's discretion.	\$30	
	Building permit review custom letter. Sent at Chief Building Official's discretion.	\$82	
	Liquor licence application	\$82	
	Any correspondence requested requiring the signature (electronic or otherwise) of a Building Official		\$82 per correspondence
	Any consultation by a Building Official.	\$82 for the first hour or part thereof	\$82 for each additional hour or part thereof
	Issuance of an "Order" under the Building Code Act	\$331	
	Register an order on or off title		Cost recovery + 10% each
	Revoke a building permit if initiated by the Municipality	\$172	
	Submission of an Incomplete Building Permit Application/Inadequate Building plans	\$82	
	Issue a summons	\$286	
	Re-activate or review an archived building permit	\$82	
	Lay a charge under the Provincial Offences Act	\$331	
	Lot grading review	\$209	

#### Notes:

- For any construction not covered by any class of permit listed above that requires a building permit as determined by the Chief Building Official the fee for the building permit shall be based on the construction value of the project (materials and labour). The rate shall be \$104 for the first \$1,000 of construction value plus \$16.65 for each additional \$1,000 of construction value. Minimum permit in any case shall be \$265. This fee shall be applied at the sole discretion of the Chief Building Official.
- For lots requiring the submission of a lot grading plan, a lot grading deposit as per the lot grading procedure must be provided with all Building Permit applications to ensure the Township receives a satisfactory Final Lot Grading Certificate indicating satisfactory completion of the grading and drainage works. Upon receipt of the Final Lot Grading Certificate by the Township, the Owner/Applicant may apply in writing for the release of the Lot Grading Deposit, without interest. The Grading Deposit will only be released to the person who paid the deposit.
- HST, if applicable, will be applied to any fees listed if applicable.
- Unless stated otherwise, an administrative surcharge as per "outstanding balance transferred to tax account" section of this by-law will be added to any fee not paid within 30 days of the service provided and such fees shall be added to the tax bill of the property to which the fee applies.
- 5. The building permit fees in this Schedule to the By-law are subject to an automatic increase, effective January 1st of each year, by 2% with the fee being rounded up to the nearest dollar. Such adjustment to the fees shall not require an amendment to this By-Law nor require a public meeting
- Where the amount of a fee to be paid, as part of a permit application, is to be based upon the class of permit, floor area and/or value of the proposed construction, the Chief Building Official or a designate, shall determine the appropriate class or type or category based on Schedule 'D' and the associated fees that determination shall be final. Despite the above the Chief Building Official may place a valuation on the cost of the proposed structural work as contained in Schedule 'D' of this By-law and where disputed by the applicant, the applicant shall pay the required fee under protest and, within six months of completion of the project, shall submit an audited statement of the actual costs. Where the Chief Building Official, in their sole discretion, agrees that the audited costs are less than the valuation, the Chief Building Official may issue a partial refund that reflects the difference between the two amounts.
- The fees that may be refunded shall be a percentage of the fees payable under this By-law, as follows:

  - a. 80% if administrative functions have been performed,b. 70% if administrative and zoning functions have been performed,
  - c. 45% if administrative, zoning and plan examination functions have been
  - d. 35% if the building permit has been issued and no field inspections have been performed subsequent to the building permit issuance,
  - e. 5% shall additionally be deducted for each field inspection that has been performed after the building permit has been issued.
  - Notwithstanding the above, no refund shall be made of an amount less
  - g. It is the responsibility of the building permit applicant to request a refund of fees. Such request shall be in writing to the Chief Building Official within 3 years of the date of the permit application.

#### Schedule E Emergency Services Fees

**Note:** At the discretion of the Fire Chief, charges may not be payable for fire department response on roads, property or waterways within the Township of Tiny for incidents where no services were required, provided that the fire department response was not initiated by one or more of the parties involved and/or there was no contravention of applicable By-laws or other relevant legislation.

legislation.	
Service	Fee
Inspection of Day Care, Nursery, Hotel, Rooming House, etc. Facilities Requested inspection of premises or building not including inspections resulting from building permit applications.	\$75
Single Occupancy Building Under 20,000 sq. feet	\$100
Over 20,000 sq. feet	\$150
Multiple Tenant Building Under 20,000 sq. feet Over 20,000 sq. feet	\$150 \$300
Inspection required by L.L.B.O. and/or Facility Usage Includes occupancy load and review of reports.	\$75
Fireworks Inspections and Approvals As required under the Canada Explosives Act.	\$100
Missed Inspection Fees	\$75
Re-inspection Fee	\$75
Required when work not completed by due date.	
Apparatus Stand-by Use of Fire Department apparatus for stand-by fire protection during shows, exhibitions, demonstrations, emergencies involving utility companies, etc., unless otherwise stipulated by prior agreement.	Current MTO Rate/vehicle for 1st hour 1/2 Current MTC Rate/vehicle for each additional 1/2 hour
Non-Compliance with Open Air Burning	Current MTO Rate/vehicle for 1st hour 1/2 Current MTO Rate/vehicle for each additional 1/2 hour
Services on Municipal Roads, Property & Waterways: Fees for materials, equipment and services provided for emergencies involving motorized vehicles on municipal roads, property and waterways for non-residents, at the discretion of the Fire Chief, unless otherwise stipulated by prior agreement.	Current MTO Rate/vehicle for 1st hour ½ Current MTO Rate/vehicle for each additional ½ hour
Incendiary Fire Standby	Current MTO Rate/vehicle for 1st hour 1/2 Current MTO Rate/vehicle for each additional 1/2 hour
Fire Report	\$125
False Alarm – Automatic Alarm Systems/Detectors After 2 per 12-month period	Current MTO Rate/vehicle for 1st hour 1/2 Current MTO Rate/vehicle for each additional 1/2 hour

## Schedule E Emergency Services Fees

Service	Fee
Calling in a False Alarm Request for services without cause (prank or malicious intent). Enforceable at the discretion of the Fire Chief	Current MTO Rate/vehicle for 1st hour 1/2 Current MTO Rate/vehicle for each additional 1/2 hour
Rate for Prevention Officer	\$75/hour
OPP False Alarms After 2 per calendar year	\$200/call
Environmental Service Calls Where the Fire Department is required to be on scene where there was a failure to obtain service locates.	Current MTO Rate/vehicle for 1st hour 1/2 Current MTO Rate/vehicle for each additional 1/2 hour
Retain Private Contractor  If it is necessary to retain private contractor or rent equipment not normally carried on fire apparatus in order to determine origin/cause, suppress/extinguish a fire, preserve property, prevent fire spread, make safe or otherwise eliminate a hazard.	Actual Cost
Technical Rescue Response Assistance	Actual Cost
Fire Suppression Foam and Dry Chemical Agents	Actual Cost
Indemnification Technology®: Should the insurer pay the coverage to the property owner and/or policy holder, the property owner and/or policy holder is liable to remit these funds to the municipality or its representative.	Current MTO rate per hour/per vehicle + personnel costs + any additional cost for
	each call

#### Schedule F GIS and Related Fees

hours prior to creating the map(s).	
Service	Fee
Custom Map	
8" X 11"	\$20/each
8" X 14"	\$20/each
11" X 17"	\$20/each
Coloured Township Street Map Book (8")	X 11") \$50/each
Creating a Special Map with Specified Lav	yer \$50/hr.
	Min: \$25

#### Schedule G Water Services Fees

Service	Fee
Water Turn On	
No fee for new connections or to turn off water supply.	
8:00 a.m. to 4:30 p.m Monday to Friday	\$80
4:30 p.m. to 8:00 a.m Monday to Friday	\$130
Any time - Saturday	\$165
Any time - Sunday and Holidays	\$220
Allotted Water Service Deposit	\$1,000
Water Service Installation Deposit	\$1,000
Water Service Installation	Actual Cost +
	10% Admin Fee
Water Connection Inspection Fee	\$275
One inspection only. 'Water Turn On' Fee payable under	
the following circumstances:	
<ol> <li>If an inspection was called for and access to</li> </ol>	
perform the inspection was not available or safe	
(as determined by the Water Department).	
If a re-inspection is required.	
3) If a partial inspection is required.	
Lawn Watering Permit	
Flat Rate Properties	\$75
Metered Properties	\$50
Residential Water Rates	
Flat Data Man material Line	
Flat Rate – Non-metered Use	<b>CCE7 E7</b>
Operation Water Fees	\$657.57
Capital Water Fees	\$456.43
	\$153.00
Metered Rate – Billed Quarterly	\$1.82/m3
Quarterly Basic Service Fee	\$2.18/m3
0m3 to less than 30m3	\$2.74/m3
30m3 to less than 45m3	
45m3 and over	
Capital Water Fee	\$10,500
Per connection to a water system	
Water Meter Acquirecy Check	\$100
Water Meter Accuracy Check At customer's request.	\$100
Datalog Consumption Report	\$50
Inspection Fee for New Meters	\$75
	7.0
Administrative Penalty Fee	\$500
Late Payment Charge	1.25% of amount
	charged at the start
	of each month
	or each month

## Schedule H Sewage System Services Fees

Service	Fee
Sewage System Permit	
New or Replacement Class 2, 3, 4 or 5 (3 Inspections)	\$627
Repair/Replacement/Lot Suitability/Severance (1 Inspection)	\$332
Sewage System Review & Letter	
No Permit or Inspection.	
Rezoning/Variance/Official Plan Amendment/Addition/	
Renovation/Conversion/Revision/Renewal/Subdivision	
(per lot)	\$529/lot
Sewage System Order to Comply	\$331
Hourly Rate for Other Activities Not Requiring a Permit	
Technical Work	\$147
Clerical Work	\$61
Additional Inspection Fee	\$184
Sewage System File Search Request	
With Letter	\$110
Without Letter	\$31
Construction Without a Permit	Additiona
	100% of
	Total Fee

#### Schedule I Parks and Related Fees

**Note:** Community based service organizations that support youth, seniors and/or special interest groups may have meeting room fees waived by contributing directly to a Township-sanctioned project/program. Waiving of fees is at the discretion of the CAO or designate.

Seniors not-for-profit fees apply to any group submitting written proof that 75% or more of their members/participants are 55 years of age or older.

Third Party Rentals will not be accepted.

Proof of liability insurance required for all rentals in the amount of \$2 Million.

Cost Recovery Percentage

1) Not-for-Profits (ie: Minor Sports, Youth/Seniors Groups, Schools, etc.) 50%

<ul><li>1) Not-for-Profits (ie: Minor Sports, Youth/S</li><li>2) Private/Commercial</li></ul>	Seniors Groups, Sch 100%	ools, etc.) 50%
Service	F6	
Security Deposit – Parks and Facilities	II.	<b>#</b>
Alcohol Events	\$5	00
	\$500 \$100	
Non-Alcohol Events		
Key Deposit	\$75	
Celebration of Life Reception Maximum of 6 hours.	\$1	50
Lafontaine Hall (LACC)	1)	\$160
Calendar Day Rate	2)	\$320
Wyebridge Community Centre		\$210
(WCC)/Township of Tiny Community		\$420
Centre (TTCC)		
Party rental with alcohol.		
Calendar Day Rate		
Hall Rental – Hourly Rate (LACC)	1)	\$17.50
Maximum of 8 hours.	,	\$35.00
Hall Rental - Hourly Rate (WCC/TTCC)		\$22.50
Maximum of 8 hours.		\$45.00
Meeting Room Only	Per Meeting	Per Day
Maximum 3 hours for meeting rate.	1) \$15.00	1) \$45.00
Deville Common Deta	2) \$30.00	2) \$90.00
Pavilion - Summer Rate	Per Hour	Per Day
Maximum 10 Picnic Tables Included	1) \$17.50	1) \$92.50
	2) \$35.00	2) \$185.00
Extra Picnic Tables per 10		\$100
Ice Rink Rental	1)	\$37.50
Per 50 minutes.		\$75.00
Lafontaine and Perkinsfield.		
Outdoor Special Event	Per	Dav
Not including hall.	1) \$187.50	
		375.00
Ball Diamonds	Per Diamond/Per Game	
Lining and Base Setting not included.	Without Lights	
Ziming and Bass souning not morales.	1) \$13.25	
	2) \$26.25	2) \$35.00
Ball Diamonds (Tournament)	Per Diamor	
Lining and Base Setting not included.	Without Lights	With Lights
Liming and base setting not included.	1) \$65.00	1) \$70.00
	2) \$130.00	2) \$140.00
Wyevale Soccer Pitch	Per Pitch/	-
Includes lining.	Without Lights	With Lights
morages ining.	1) \$17.50	1) \$22.50
Wygygla Sagar Bitch	2) \$35.00 Per Pitch/Per	2) \$45.00 Tournament
Wyevale Soccer Pitch		
Includes lining.	Without Lights	With Lights
	1) \$60.00	1) \$65.00
	2) \$120.00	2) \$130.00
Horseshoe Leagues	Per Person/ \$2	
Concession Stand	Per G	
Concession otalia		\$15.00
	,	\$30.00
	<u> </u>	φ30.00

Service	Fee
Third-Party Special Event Application	
Up to 99 in attendance	1) \$25
	2) \$50
100 to 699 in attendance	1) \$37
	2) \$75
Over 700 in attendance	1) \$100
	2) \$200
Event Fencing	1) \$1.25
Per linear foot.	2) \$2.50
Staging	1) \$9
4'x4' platform. Engineering approval is	2) \$18
required if over 3' high.  Barrel Cones	1) \$2.50
Per cone.	1) \$2.50 2) \$5.00
Event Tent	2) \$5.00
10'x10'	1) \$12.50
10 x 10	2) \$25.00
	2) \$25.00
10'x20'	1) \$22.50
10 AZS	2) \$45.00
Speaker System	1) \$100
JBL 1000 with two microphones	2) \$200
Plastic Chairs	1) \$1.50
Per chair.	2) \$3.00
Tables	1) \$50
Up to 10	2) \$100
Picnic Tables	1) \$75
Up to 10	2) \$150
Wooden Barricades	1) \$32.50
Up to 10	2) \$65.00
Jersey Barrier	1) \$225
Up to 8	2) \$450
Garbage/Recycling Bins	1) \$32.50
Up to 4 sets	2) \$65.00
Food and Beverage Trucks	
Township-approved events only	<b>#</b> 400
Special Event Food Truck	\$100
Special Event Beverage Truck	\$65
Annual Special Event Food Truck	TBD
Annual Special Event Beverage Truck	TBD
	\$35/day
Vendors	\$35/day

#### Schedule J Recreation and Related Fees

Note: Advertising requests of a political or religious nature will not be published, priority for advertising will be given to recreation and leisure, private or public businesses/organizations. The Township reserves the right to approve or reject materials being submitted for publication. All art production, media and installation are to be supplied by purchasers.

Service	Fee
Recreation Programming	
Programs	Market Value
Cancellation Administration	5%
Non-Sufficient Funds	\$45
Recreation Advertising (12 Months)	
Dog Park Fencing 3'x6'	\$150
Outdoor Rink Board 3'x6'	\$250
Double Outdoor Rink Board 3'x6'	\$475
Baseball Diamond Signage	\$150
Single Recreation Guide Advertising	
1/4 Page	\$200
½ Page	\$275
Full Page	\$550
Full Page – Inside Front/Back Cover	\$750
Full Page – Outside Back Cover	\$950
Spring/Fall Recreation Guide Advertising	
1/4 Page	\$375
½ Page	\$525
Full Page	\$1,075
Full Page – Inside Front/Back Cover	\$1,475
Full Page – Outside Back Cover	\$1,875

#### Schedule K Source Water Protection Plan Enforcement and Related Fees

Service	Fee
<b>Note:</b> A larger deposit can be requested depending on the nat development proposal. Additional deposit amounts will be requinitial deposit is depleted.	ired once the
Duties of the Risk Management Official/Risk	\$120.00/hour +
Management Inspector pursuant to the Clean Water Act	\$240 deposit