



Last Updated: December 11, 2025

About the Township of Tiny Administrative Centre Project

1. What are the benefits of the TTAC to the community and township services?

- Constructing a new facility provides several benefits such as: **environmental** – to help the township reach its climate change green house gas (GHG) reduction objectives by being a net zero facility, **financial** - realizing cost savings in terms of operations due to minimal repairs for a new facility and being net zero, and **opportunities for increased public participation** – allows larger numbers of participants in Council meetings and overflow into the public foyer area from the chambers. Through public consultation, there are also opportunities to incorporate features requested by the public.

2. Where will the Township of Tiny Administrative Centre be located?

- The TTAC will be located at 255 Concession 9 East, across the road from the Public Works Complex at 220 Concession 9 East. Please see the map on the last page.

3. What is construction timeline to start and complete the project?

- The plan is to start construction in 2025 and be ready for occupancy in 2027.

4. Does the township have renderings or ideas of what will be included?

- Yes. There are some preliminary renderings of the TTAC available in Appendix 2 of report [PWR-030-25](#).

Cost of the Administrative Centre Project

5. How much will the new facility cost?

- The cost of the TTAC is outlined in [PWR-030-25](#). The Class C estimate is available in Appendix 1 and the Finance Update is available in Appendix 4.

6. Are there any grant opportunities?

- Yes. Tiny is applying for the Green Municipal Fund which may provide up to \$1.7M in grant monies.
- In 2025, the Township of Tiny received a \$10,000 grant from Enbridge Gas toward the net-zero objectives of the TTAC.

7. How will this project impact my taxes?

- The impact to your taxes is based on the Class C financing estimate (November 2025). It is calculated using an estimated amortizing debenture of 30 years as an example (term of debenture not yet decided). For the average residential MPAC assessed property of \$350,000 it would cost \$133.52 per year (for 30 years) or \$11.13 per month.
- For ease of calculation, for every \$100,000 of residential MPAC assessment this would cost \$38.15 per year or \$3.18 per month.
- There is a convenient [Estimated Residential Tax Calculator](#) tool that property owners can use to calculate the tax impact of the TTAC project for their property, based on information outlined in report [PWR-030-25](#).

8. What is a Construction Manager at Risk?

- A Construction Manager at Risk (CMAR) is a contractor/firm that works for the township collaboratively to complete the project at a fixed fee. The Construction Manager (CM) does not profit from scope changes or mark ups from subcontractors change orders. The CM is an agent representing the township's best interests from design through to build completion.

9. Who is the Construction Manager at Risk (CMAR)?

- Bertram Construction was the successful RFP applicant and is now the CMAR for the TTAC.



Why does our community need a new Administrative Centre?

10. How old is the current building and why is a new building necessary?

- The township has been operating out of the current facility since 1967. Since then, several additions and renovations have been made, including the addition of three portables and relocation of some staff to off-site facilities. The TTAC will house all township services in one convenient location.

About the Process

11. What environmental protections will the Township of Tiny take for the Administrative Centre?

- The township will be undertaking a variety of studies, such as an Environmental Impact Study (EIS), Traffic Impact Study, and a Tree Preservation Plan (3 to 1 replacement), among others.

Public Feedback Opportunities

12. How can I get involved?

- Four public Information Centres (PIC) have taken place throughout the project. Details can be found on the project page: www.tiny.ca/NewTownHall, by subscribing to Tiny Connect, or on our social media.
- Email us: newtownhall@tiny.ca

13. What is the Township of Tiny Administrative Centre Ad Hoc Committee?

- The Township of Tiny Administrative Centre Ad Hoc Committee is a committee comprised of residents and a Council representative that was formed to evaluate, provide recommendations, and review information about the TTAC as it related to the public spaces during the duration of the administrative centre construction. The committee's objectives are as follows:
 - To review the public space(s) component of the new administrative centre in anticipation of making recommendations for same.
 - To vet public feedback on the building features received from the Public Information Centres (PICs) with consideration of the potential cost and overall benefit.
 - To make recommendations on building features and enhancements for the public space(s), i.e. murals and artwork displays.
 - To make recommendations on fundraising initiatives or contests, i.e. room naming and "buy a brick" opportunities.
 - To make recommendations on accessible features for the public space(s).
 - To report back to the Township of Tiny Administrative Centre Committee on its findings and recommendations.



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Tiny

TTAC - Frequently Asked Questions (FAQs)

130 Balm Beach Road West, Tiny, Ontario, L0L 2J0
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- Map of the Township of Tiny Administrative Centre

