



**Township of Tiny Building Department
130 Balm Beach Road West, Tiny, Ontario, LOL 2JO
Telephone 705-526-4204 or 705-526-5965 Fax 705-526-2372**

Requirements to submit an application to install an outdoor pool or hot tub

The following documents are to be submitted with an application:

1. Site Plan

One copy of a sketch to scale showing the property dimensions with all existing and proposed structures including all details in accordance with the Township Building By-Law. The location of the septic system must also be shown on site plan.

2. Municipal Application (form included in package)

Please complete the municipal application to assist the Building Department to receive and process the application.

3. Application for a Permit to Construct or Demolish (form included in package)

Fill in all sections of this application. At least one property owner must sign. For new owners please submit a copy of the registered transfer deed.

4. Agent Authorization (form included in package)

If an owner of the property assigns, someone to submit an application on their behalf this form is required. At least one property owner must sign this form.

5. Building Permit Fees

Building Permit Fees are calculated by the Building Department upon receiving an application as per Fee Schedule By-law.

6. Other Approvals

As required, to determine proposed construction conforms to all applicable laws.

**NOTE: PAPER SIZE CANNOT EXCEED 11x17
TO SUBMIT AN IN PERSON APPLICATION PLEASE BOOK AN APPOINTMENT**



Tiny
TOWNSHIP OF / CANTON DE

**The Corporation of the Township of Tiny
Municipal Application for Building Permit**

Roll Number: _____

Please check if a wood burning appliance is being installed:

☐ Woodstove ☐ Fireplace ☐ Fireplace Insert ☐ Masonry Chimney ☐ Steel Chimney

Source Protection Plan

1. Is the subject property within a Well Head Protection Area (WHPA)? ☐ YES ☐ NO
2. If yes, you must complete and submit the Source Protection Plan Pre-Application Screening Form
3. To search a property location to see if it is within a WHPA (vulnerable area) visit www.ourwatershed.ca.
4. Please note that this application maybe delayed and/or refused if the proposed development offends the Source Protection Plan for the Southern Georgian Bay Lake Simcoe Source Protection Region. If the application requires detailed review by the Severn Sound Environmental Association (SSEA), the Risk Management Office, a fee of \$240.00 is required to cover such costs.

HOW MANY PROPOSED BEDROOMS _____

PLACE SIZE OF PROPOSED CONSTRUCTION FOR EACH OF THE APPLICABLE AREAS

TYPE OF CONSTRUCTION	SIZE (FT)	FT ²	ESTIMATED COST
SDD* FINISHED BASEMENT			
SDD* UNFINISHED BASEMENT			
SDD* FIRST FLOOR			
SDD* SECOND FLOOR			
ADDITION			
DECKS			
COVERED PORCHES			
ATTACHED GARAGE			
DETACHED GARAGE/SHED			
CARPORT			
POLE-TYPE BUILDING			
RENOVATION			
ACCESSORY BUILDING			
DEMOLITION			
OTHER**			

* SDD denotes Single Detached Dwelling

** Commercial, Institutional & Industrial

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority			
Application number:		Permit number (if different):	
Date received:		Roll number:	
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)			
A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	
B. Purpose of application			
<input type="checkbox"/> New construction	<input type="checkbox"/> Addition to an existing building	<input type="checkbox"/> Alteration/repair	<input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit
Proposed use of building		Current use of building	
Description of proposed work			
C. Applicant			
Applicant is:		<input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner	
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	
D. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	

E. Builder (if known)				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax		Cell number	
F. New home construction licensing requirement				
i. Is the proposed construction for a new home as defined in the <i>New Home Construction Licensing Act, 2017</i> ? If no, go to section G.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is a licence required under the <i>New Home Construction Licensing Act, 2017</i> ?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide licence number(s): _____				
G. Required Schedules				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
H. Completeness and compliance with applicable law				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.			<input type="checkbox"/> Yes	<input type="checkbox"/> No
I. Declaration of applicant				
<p>I _____ declare that:</p> <p style="text-align: center;">(print name)</p> <ol style="list-style-type: none"> 1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge. 2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership. <p>_____</p> <p style="display: flex; justify-content: space-between;"> Date Signature of applicant </p>				

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 12th Floor, Toronto, ON M7A 2J3 (416) 585-6666.



Tiny
TOWNSHIP OF / CANTON DE

Agent Authorization

I/We _____, being the Legal

Owner(s) of Municipal Address _____

Lot _____ Plan _____ Concession _____ in the Township of

Tiny authorize: _____

to act as my (our) agent and to apply for building permits on this property.

Signature of legal Owner(s)

Signature of legal Owner(s)

Date: _____

THE CORPORATION OF THE TOWNSHIP OF TINY

**BY-LAW NUMBER 96-111
(Formerly Bill #T403)**

**Being a By-law to require the erection and maintenance
of fences and gates around private outdoor
swimming pools in the Township of Tiny
and to repeal By-law 22-87**

WHEREAS Section 210(30) of the Municipal Act, R.S.O. 1990, c. M.45, as amended, authorizes the council of a local municipality to pass a by-law to require the erection and maintenance of fences and gates around private outdoor swimming pools sufficient to make such pools not readily accessible to small children;

NOW THEREFORE the Corporation of the Township of Tiny hereby **ENACTS AS FOLLOWS:**

1. Definitions

In this by-law:

1.1 "Enclosure" means a fence, wall or other structure, including doors and gates, surrounding a privately owned outdoor swimming pool to restrict access thereto.

1.2 "Owner" includes a person in possession of the property on which the swimming pool is located.

1.3 "Privately owned outdoor swimming pool" means any body of water located outdoors on privately owned property, contained in whole by artificial means, in which the depth of the water at any point can exceed sixty (60) centimeters (24 inches), and used, or capable of being used for swimming and shall include spas and hot tubs.

2. No person shall erect a fence or gate for a privately owned outdoor swimming pool until plans for such fences and gates have been submitted to the Township of Tiny and a permit certifying approval of such plans has been issued.

3. No person shall excavate for or erect a privately owned outdoor swimming pool without a permit.

4. No person shall place water in a privately owned outdoor swimming pool, or allow water to remain therein, unless the enclosure prescribed by this by-law has been erected.

5. Every owner of a privately owned outdoor swimming pool shall ensure that any enclosure complies with every requirement in this by-law.

6. Enclosures

6.1 Every enclosure shall be erected and maintained to surround the entire swimming pool area and shall be sufficient to make such body of water not readily accessible to small children.

6.2 The enclosure, including gates therein, shall extend from the ground to a height, measured on the outside of the enclosure, of not less than 1.2 metres (4 feet).

6.3 The enclosure shall be constructed to prevent a spherical object having a diameter of ten (10) centimetres (4 inches) from passing through or under such enclosure.

6.4 When a wall of a building forms part of such enclosure, no main entrance to the building shall be located within the swimming pool area enclosure.

6.5 The enclosure shall have no rails or other horizontal or diagonal bracing or attachments on the outside that would facilitate climbing.

6.6 A fence or its equivalent forming part of such enclosure shall be of vertically boarded wood construction, chain link construction, or other materials and construction as provided for:

6.6.1 If chain link construction shall:

- 6.6.1.1 be of not greater than five (5) centimetres (2 inches) diamond mesh; and
- 6.6.1.2 be constructed of galvanized steel wire not less than No. 12 gauge, or minimum No. 14 gauge steel wire covered with a vinyl or other approved coating, forming a total thickness equivalent to No. 12 gauge galvanized wire; and
- 6.6.1.3 be supported by at least 3.8 centimetres (1 1/2 inches) diameter galvanized steel posts each embedded in concrete to a minimum depth of 1.2 metres (4 feet) below grade, such posts to be spaced no more than three (3) metres (10 feet) apart. Top and bottom horizontal rails shall be 3.8 centimetres (1 1/2 inches) minimum diameter galvanized steel, except that a minimum No. 9 gauge galvanized steel wire may be substituted for the bottom horizontal steel rail. A vinyl or other approved coating may be substituted for the galvanized coating.

6.6.2 If of wood construction shall:

- 6.6.2.1 have vertical boarding attached to supporting members all of which are arranged in such a manner so as not to facilitate climbing from the outside. Such vertical boards shall be not less than 2.5 centimetres (1 inch) by ten (10) centimetres (4 inches) nominal dimensions spaced not more than five (5) centimetres (2 inches) apart; and
- 6.6.2.2 be supported by minimum of ten (10) centimetres (4 inches) square or ten (10) centimetres (4 inches) diameter cedar posts, nominal dimensions, spaced not more than 2.4 metres (8 feet) on centres embedded in concrete to a minimum of 1.2 metres (4 feet) below grade. That portion of the wood post below grade shall be treated with a wood preservative. Top and bottom horizontal rails shall be provided of wood, five (5) centimetres (2 inches) by ten (10) centimetres (4 inches) minimum nominal dimensions.

6.6.3 Shall not include barbed wire, devices for projecting an electric current through the fence, or devices having similar dangerous characteristics.

6.6.4 Shall be located not less than 1.2 metres (4 feet) from the swimming pool unless:

- 6.6.4.1 the required height of said fence as prescribed in this by-law is increased to 1.8 metres (6 feet); and
- 6.6.4.2 regardless of the height of the fence it shall not be closer than 1.2 metres (4 feet) to any condition on the property that would contribute to the lessening of these minimum safety requirements by facilitating the climbing of swimming pool fence.

6.6.5 May be of construction other than that specified providing that an equivalent degree of safety is maintained and shall be constructed so that the rigidity is equal to that specified for those fences described in this by-law to prevent a spherical object having a diameter of ten (10) centimetres (4 inches) from passing through or under such enclosure.

7. Gates forming part of such enclosure shall:

7.1 be of construction and height equivalent to that required for the fence; and

7.2 be supported on substantial hinges; and

7.3 be self closing and equipped with a locking device placed at the top and inside of the gate so that the device latches when the gate is in the closed position.

8. The owner of every privately owned outdoor swimming pool shall ensure that every gate required by this by-law be equipped with a locking device and kept locked at all times if a responsible person is not present.

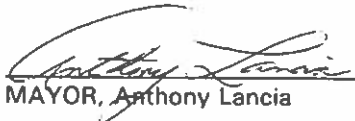
9. The permit fee shall be as set out in the Township's fee schedule by-law, as amended.

10. Every person who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act, R.S.O. 1990, as amended.

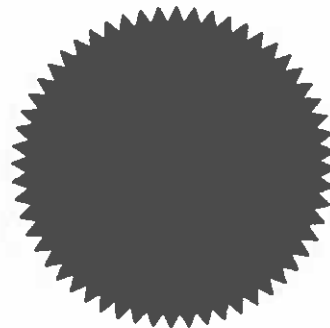
11. By-law 22-87 is hereby repealed.

BY-LAW PASSED THIS 9th day of December, 1996.

THE CORPORATION OF THE TOWNSHIP OF TINY


MAYOR, Anthony Lancia


ADMINISTRATOR/CLERK, Vicki Robertson





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